

Rules and Instructions of Extra Credit Applications

Students about to begin the spring semester of their 4th year education (the courses classified under the 8th semester in the Faculty curriculum) submit a petition to their advisors.

- The petition must include the courses the student needs to take in the current semester, as well as all other courses they will need to take until graduation, including PHA590 Pharmacy Practice V.
- The total credits of the courses the student will take in each semester must be included in the petition.
- Whether the courses the student will take are first-time courses or repeat courses must be indicated clearly on the petition.

The advisor brings the petition to the attention of the Faculty Board.

At the time of the discussion, the Advisor presents the circumstances of the student to the faculty board along with a corrected transcript.

The Faculty Board deliberates upon the transcript and determines whether the student is eligible to receive extra credits. The prerequisites for receiving extra credits are as follows:

- The student must be able to graduate within 2 semesters of the application, including the semester within which they applied, excluding PHA590 Pharmacy Practice V.
- The student must have a cGPA of at least 1.70 at the time of the application.
- The student must not be taking more than 3 4th year courses for the first time at the time of the application.
- The student should not be applying for more than 30 credits per semester, excluding the courses normally disregarded for credit calculation.

Should the petition be accepted by the Faculty Board, the student is allowed to take up to 30 credits per semester. A special arrangement is made that includes:

- The student takes as many courses as allowed by the Faculty Board in the Spring Semester.
- The student is allowed to go for the PHA590 in the following Summer Semester.
- The student is allowed to take the remaining 4th year courses as well as the 5th year Fall Semester courses, except PHA589 Pharmacy Practice V Theoretical.
- PHA589 Pharmacy Practice V Theoretical is subject to special conditions in that if the student is anticipated to file an Extra Credit Petition, PHA589 is allowed for the student to take in the Fall

Semester before Extra Credit Petition eligibility, provided that the student has no more than 3 4th year courses to be taken for the first time.

Should the petition be rejected, the normal rules of the Faculty continue to apply to the student.

All evaluations enter into the minutes of the Faculty Board and become official decisions.

Attention to students who will apply extra credit,

You must submit the extra credit requests, the rules for which are shared below, **to your advisors by the end of the workday on October 7, 2026 at the latest.** Requests that do not follow the writing rules and do not show the necessary importance will not be evaluated. Please include your contact information below your signature and student number to make it easier for us to reach you if necessary. You can learn the results of your requests from your advisors following the meeting to be held on October 10.

Ekstra Kredi Başvuru Yapacak öğrencilerin Dikkatine,

Sizinle aşağıda kuralları paylaşılmış olan ekstra kredi dilekçelerini **en geç 7 Ekim 2026 mesai bitimine kadar danışmanlarınıza teslim etmeniz gerekmektedir.** Dilekçe yazım kuralları ve gerekli önem gösterilmeyen dilekçeler değerlendirilmeyecektir. Sizlere gerekirse ulaşmamızın kolay olması için okul numaranız ve imzanız altına iletişim bilgilerinizi de ekleyiniz.

Dilekçe sonuçlarınızı 10 Ekimde yapılacak toplantı sonucunda danışmanlarınızdan öğrenebilirsiniz.